


Sample Progress Report

This is a sample of the Progress Report you will be faxed EVERY WEEK when you enroll a client in an Allied Career Training Course with On Track Personal Service (OTPS)

The comments box gives you a more personal assessment of your client's progress and participation in the course

This box helps you keep track of each report Allied sends you.

 ALLIED SCHOOLS		Educational Retraining Progress Report	
To: Your Name Here _____ Company: ABC Rehabilitation _____ Phone: 888-555-5555 _____ Fax: 888-555-5556 _____		From: Joe Academic Advisor _____ Phone: 888-751-2303 _____ Fax: 800-898-9188 _____ Rep: John Admissions Representative _____	
STUDENT NAME: ANNIE STUDENT Phone: 949-55-9494 _____ Course of Study: <u>Medical Billing</u> Claim Number: <u>000000001</u> State Exam Date: _____		Report # 5 of 15 01/02/04 - 01/08/04	
Dates of Student Availability: Friday Jan 02 Monday Jan 03 Wednesday Jan 05 Thursday Jan 06		Comments: Annie has made significant progress this week, after experiencing some difficulties last week due to persistent pain. She has caught up on all of her assignments and mailed in her first midterm examination on Wednesday. I will include her grade in next week's report.	
Academic Advisor contacted counselor on: No contact made with rehabilitation counselor			
Assignment Summary: Course: <u>Medical Billing</u> Assignment Completed: <u>7/22</u> <u>32%</u> completed Final Exam Completed on: _____			
<input checked="" type="checkbox"/> Student is on track <input type="checkbox"/> Student is studying but behind schedule <input type="checkbox"/> Student progress is unsatisfactory <input type="checkbox"/> Student progress is unknown		If you have any questions regarding Allied's Progress Report system or Career Training Programs, visit www.alliedvocrehab.com or call 888-925-4283	

This box keeps track of all interaction you have with your client's Allied Academic Advisor

This box lists your client's availability for the week

The Assignment Summary gives you an at-a-glance overview of your client's status in the course

results...

"I have found the results I have achieved through Allied for my clients to be equal to or superior to many site-based schools."

— Layne Guinnane, C.R.C.

...progress

"You maintain progress and contact with students better than most training providers requiring on-site attendance."

— Kevin McCarthy, Careerworks

rewarding...

"My experience with Allied Vocational Rehabilitation School has been both challenging and rewarding. Once you are enrolled at Allied, the personal advisors know exactly what you are talking about. When my advisor calls me to check on progress with school, we are on the same page, we speak the same language."

— Scott Green

OTPS

On Track Personal Service



ALLIED
 VOCATIONAL
 REHABILITATION SCHOOL
 22952 Alcalde Drive, Laguna Hills, CA 92653



Allied Schools is accredited by the Accrediting Commission of the Distance Education & Training Council

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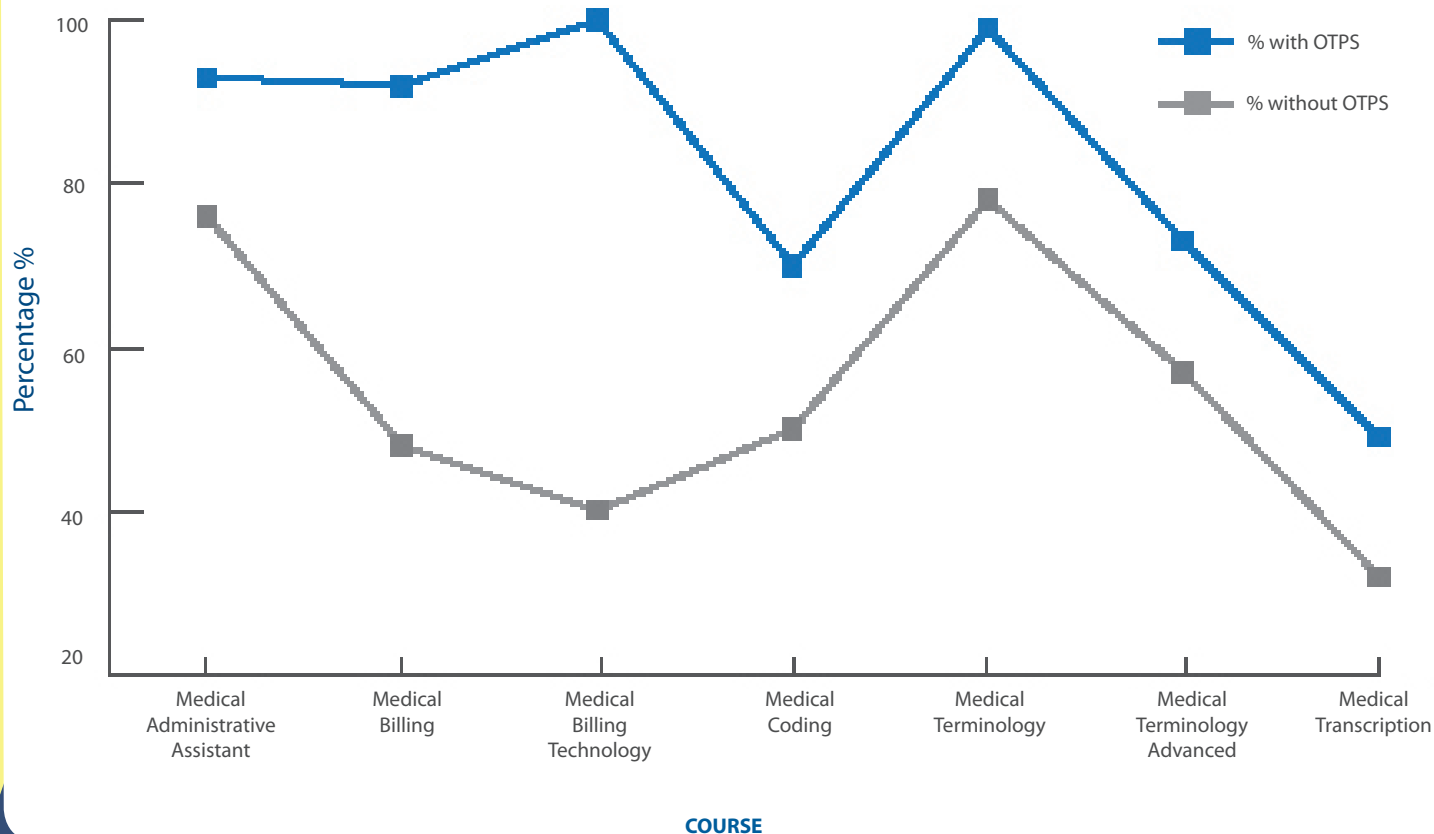


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On Track Personal Service (OTPS)

There are many factors that can affect a student's success when it comes to returning to school. Personalized assistance is a helpful way for your clients to remain on top of their studies, without falling behind on assignments or getting off schedule. As a counselor, On Track Personal Service (OTPS) serves to keep you informed with weekly progress reports, while your clients receive the tools to reach their educational goals.

OTPS Effect on Completions



(Active & graduated students who submitted at least one assignment between 01/01/07 - 12/31/08)

What Counselors Receive

- Weekly progress report sent every Friday
- Detailed information about your clients' progress
- A personal assessment directly from an academic advisor
- The opportunity to closely monitor clients

What Clients Receive

- They are paired with a specially-trained academic advisor
- Regular phone calls to discuss lessons and receive support
- Comprehensive career training – 20+ courses available
- Convenient distance education courses
- Programs ranging from seven to 24 weeks
- Open enrollment
- Most programs under \$2,900

The Results Speak For Themselves

	% Improvement with OTPS
Medical Admin. Asst.	17%
Medical Billing	44%
Medical Billing w/ Tech.	60%
Medical Coding	20%
Medical Terminology	21%
Medical Terminology Adv.	16%
Medical Transcription	17%